

THREE RIVERS CHRISTIAN SCHOOL MINUTES

Tuesday, June 17, 2014e at 6:30 p.m. for the regular meeting in room #8

[]JoAnne Harford [x]Jan Ferguson [] Rod Treadway [x]Steve Wilcox [x] Mike Tiemens
[x]Harold Erdelbrock [x] Marie Erickson [] Suzanne Walker [x] Dan Leno [x] Jerry Wilson
[x]Jean Zoet [x]Debra Zandi [x]Erin Hart [x] Randy Lemiere [x] Jim Chenoweth

JoAnne is recovering following her surgery. The meeting chair is Jan Ferguson. (Mike's name was left off the agenda, this needs added to the template as does Jim Chen) JoAnne, and Suzi had excused absences.

1. *The meeting was opened in prayer by Harold. The meeting was declared a closed session until apx 7:15 and the guest was asked to come back at that time.*
2. Adoption of Agenda
3. *The minutes of the May meeting on 5/20/14 were not emailed with the other minutes so the board would like those emailed out. (it was a brief copy as the original was lost due to technical problems) The minutes that were dated 5/23/14 said Tuesday and that needs to be changed to Friday. Harold moved and Marie seconded to approve the minutes of the extra meeting as amended. Passed*
4. Correspondence: *There was a thank you card from Jean for the quilt supplies and gift card and money.*
5. Guests: *Tammy Ransom was present but did not want to address the board.*
6. Interim plans- Proposal from Pastor Mark Schmutz (discussed in closed session at the beginning of the meeting)
7. Finance Committee Report
 - Projected end of year 2013-2014 report – *Although we ended apx \$30000 in the red we do have all bills paid and all prepaids in the bank for next year and have enough money to pay bills this summer without borrowing any funds from one account to pay another. Don assures us we are in good shape.*
 - Budget recommendation for the 2014-2015 school year- *Motion recommended by the finance committee and seconded by Dan to approve the budget as presented. Motion passed. The budget is for 210 students in the school and includes a 5.5 % raise for teachers and 2% raise for hourly school employees. (CDC was given their raises at the beginning of the year) and restores the 3% pension matching in January.*
 - Tuition Assistance/Principal Fund- *This was discussed and Jim didn't think a separate fund was needed but he is using some flexibility. No motion was made.*
 - Compilation by Booth Davis-*Steve moved and Jerry seconded to accept the recommendation to wait on the compilation until next year so it is closer to when a new administrator comes and is closer to the accreditation site visit so it can meet that requirement without having to be done twice.*
 - North Gate Church rental agreement- *Rent is proposed to increase \$6000 for next year. It is still a good deal although we have made significant improvements. Steve moved and Mike seconded to negotiate with Northgate to lock the increase in for two years with the option to renew for two more years with an energy escalator clause. Motion passed. (The locking in for two years is the price of the rent not a lease agreement for two years.)*

8. Administrators Reports

- House rental and use-2604 Ocean Beach Highway- *The finance committee proposed to accept senerio 2 to use the house for elementary functions, Dan seconded and motion passed. The house will be used for a conference room, administrator's office, two music conservatory rooms, the middle school extra space (that was going to be created out of the barn), and a teacher's lounge. This protects the tax free status until we find out if the new administrator wants to lease the house. Funds used to create and pay utilities on the boat house would be used to pay for the same thing in the house so these would already be used anyway. The rent loss will be covered from the capital fund but because of designated gifts there it will not have a negative drain on that fund.*
- Membership in WFIS- renewal (Washington Federation of Independent Schools) *This has been included in the budget.*
- Accreditation- *Steve moved and Jerry seconded to renew the candidacy for another 3 years at a cost of \$1000. Motion passed.*
- Terranova test results: *Jim shared median test scores by grade level. These were not quite as high as other tests such as the high school tests but especially in super small classes one or two people can affect an average. Important things to look for are individual students improving from their last year's performance and are we providing avenues for students to improve other than just classroom instruction for those that need it. Yes we are with Powerline and Title One resources.*
- *Jim also presented a seminar available to the board on July 27th in Tumwater. He will email details and a group plans to attend.*

Comment [J1]:

9. Business Plan- question: Is this plan for the High School only or for the whole school? –*The board would like the focus to be on “What is it going to take to make a successful High School on the Valley campus as a joint venture”. (Keep the scope narrowly focused on the High School except where it affects things like the board make up etc.)*

10. Other actions:

- *Mike moved and Dan seconded to remove Leila and Jean from the signature cards and add Jim Chenoweth, Randy Lamiere and Brenda Lemonds. Motion passed.*
- *Jerry moved and Marie seconded to authorize the school to obtain a credit card for use by the elementary school since Jean's will be closed. Motion passed with the recommendation that research be done to see if a rewards card could be obtained.*
- *Marie moved and Mike seconded to approve a request from Northlake to pay half of the cost of resealing the asphalt on the parking lot for a cost to the school of apx. \$5650. Motion passed.*

10. Adjournment- *The next three School board meetings are scheduled for:*

- *Wed. July 2nd @6:30 for board members only (no admin team) in a closed session. Location to be determined.*
- *Tuesday July 15th at 6:30 board and admin team, location to be determined.*
- *Tuesday Aug. 19th at 6:30 board and admin team, location to be determined.*

Submitted by Jan Ferguson vice chairman