



## TRCS BOARD MEETING

Thursday, November 10, 2016 at 6:30 p.m. for the regular meeting in the school annex

JoAnne Harford    Jan Ferguson    Rich Gushman    Roxanne Stuart    Bob Stanford    Marie Erickson  
 Wayne Hayes    April Van Hamme    Mark Schmutz    Denise Walters    Erin Hart  
 Randy Lemiere    Debra Zandi    Jeanne Nortness    Brice Richards

1. The meeting was called to order By Chairman Rich Gushman. Rich shared from Philippians 4:4-7 and Colossians 3:15-17. He encouraged us to allow the “peace of Christ to control your hearts” and to remember to “do everything in the name of the Lord Jesus...” We opened with a round of prayer asking for wisdom and direction for our meeting.

2. Jan moved and April seconded to adopt the agenda as it stands for November 10, 2016 TRCS Board meeting. The motion carried.

3. The minutes for the TRCS Board meeting of October 2016 were adopted as written.

4. There were no guests present at the November 2016 board meeting.

### 5. Finance Report:

We are in the red, as happens in October, we will catch up, soon. There was a \$6,000.00 outlay for new tires for the bus. The old tires were 20 years old and we cannot transport our students in this manner.

### 6. CSIP Review-School Board Mentor Program:

It was decided to initiate a new mentorship program to ease new school board members into full knowledge of functioning as a school board member. It was suggested that the new member would meet with a seasoned member for 6 months to “learn the ropes.” This would include examining a policy manual. April VanHamme will be working on this policy and report back to the board.

### 7. Old Business:

There was a motion made by JoAnne to Nominate Denise Walters as Treasurer of the TRCS board. After some discussion, the motion was seconded by Jan. The motion was approved.

**Treasurer of TRCS School Board is Denise Walters.**

### 8. New Business:

#### Treatment of Families:

TRCS treasures our students and we want their families to be satisfied and happy with their treatment and education. A philosophy following the Carver School in understanding of the needs of our families was



discussed and it was decided to use some sort of survey to achieve these ends. We will endeavor to find a way to get every family to complete and return a survey.

**Board Self-Assessment:**

We need to have a tool to use for self-assessment of this board. It was determined that it be a systematic devise. Rich and Erin will work together to assemble this assessment tool and present it to the board in the future.

**Christmas:**

A discussion ensued concerning what will be done for the staff and teachers for Christmas.

**9. Reports by Administration Team, discussion if needed:**

ELC Board Report

Executive Director, Debra Zandi

**November 10, 2016**

- **Immunization Status Report:** Completed and submitted.
- **Emergency Alarm and Fire Inspection:** Completed
- **Pictures Retakes:** November 17<sup>th</sup>.
- **Licensing Review:** In process.
- **Earthquake Drill:** Completed (Quarterly Emergency Drill).
- **Educators Training:** Tools to Prevent Challenging Behaviors November 8<sup>th</sup>.
- **Staff Resource Room:** In process.
- **EA Coach Visit:** Scheduled.
- **Children Activity Room:** In Process.
- **Playground Chips:** Delivered and dispersed under fall zone areas in all three play areas.
- **Professional Learning Circles:** I have implemented Professional Learning and Prayer Circles in which lead teachers and I have opportunity to focus on Early Learning Collaboration, curriculum,



assessments, Early Achievers and prayer. It has been a wonderful opportunity to network within our departments and build relationship that is truly a blessing!

- **Conference:** Cowlitz County hosted an Excellent *Early Education Conference* in which several of our staff attended. The conference continued throughout the day with afternoon breakout sessions of various class offerings. Many of our teachers took advantage of this learning opportunity for continuing education and came back looking forward to implementing ideas from the conference.
- **A Christmas of Warm Blessings:** We have begun collecting hats, scarves, mittens, small blankets, and boxes of hot chocolate for our annual *Christmas community outreach* project to benefit children of Cowlitz County. Please feel free to come to the main hall and hang items of your choice on the Christmas trees and bless a child!
- **Christmas Enrichment Class Opportunities:** With a Christmas theme we are happy to have Mrs. VanFleet teaching an Art Class which will advance children into the wonder of painting on canvas! Families and students have embraced the holiday themed selection of the *Christmas Keepsake class!*
- **Christmas Programs:** Classrooms are planning celebrations of Jesus' birth by gathering families in various locations for a family Christmas program. Dates and locations will go out in teacher monthly newsletter.
- **Enrollment:** Infant and the toddler classes are full with waiting lists. Very limited space is available in our pre-school department.
- **Staffing Report:** No Change

*~Academically Excellent~ Joyfully Christian~ Culturally Relevant~*

November	FTE	Enrollment
Infants	9.4	27
Toddlers	61	85
Preschool	82.2	93
Kindergarten		30
School Age		107
<b>TOTAL</b>		<b>342</b>



*To you and yours a very Blessed Thanksgiving!*

**November 2016**

**Brice Richards**

**High School Board Report**

**Middle School Experience-** The high school is preparing to host a Middle School Experience on November 18th and 21st. We are inviting our middle school students to attend those two days at the high school campus to experience what school is like for our older students. Students will become familiar with the campus, culture, attend chapel, and participate in some fun surprises.

**Ecuador Mission Trip-** Student cost is \$2015 after seeing an improvement in airfare costs. Next fundraiser for this trip is November 18th and 19th. The group will be helping a booth at the Christmas bazaar. Some other members will also be helping to run the kids' carnival while the rest of the team will finish cleaning out the barn and the boat house.

Looking to host the Homecoming Dance in the barn on January 6th with proceeds from this event also going towards missions.

**New Orleans Mission Trip-** Initial interest survey showed a good number of our 9th and 10th grade students would be interested in taking a mission trip domestically. We are trying to finalize cost and an activities plan for this trip to occur.

Looking to begin sign ups for this trip mid-November with a cost estimate around \$1000 per student.

**Key Club-** Starting the Mentor Buddy program on the elementary campus on November 18th.

**Enrollment-** Dropped one male freshman student due to continuous behavior and academic issues. We added two male sophomore students during this same period. We have also interviewed a third family who has a sophomore son who will start with us on 11/14/16.

**Athletics-** Cross country team finished its season with a good showing at the district track meet. One runner continued on and place 27th in the state competition. The volleyball team took 2nd at the district tournament and will be moving on to the round of 16 at state.



We have 18 males interested in basketball this year so we have added a JV team and coach. Brady Backstrom will be our new boys JV basketball coach.

**Jeanne Nortness**

### **Elementary Board Report**

**Enrollment** - We lost a half-time kindergarten student due to financial reasons.

**Student Council Elections** - An outstanding slate of student council hopefuls have been campaigning for over a week, and they gave speeches earlier this week. Probably the best speeches in years, several students shared a desire to serve the Lord through serving on the student council. Lindsey Welch helped students experience the voting process with realistic voting booths on our “election day” (Tuesday--just like our national election).

We are praising God for the influx of some wonderful new students in the middle school this year. Several of our new enrollees are highly motivated, show excellent character, and were candidates for student council office..

**Conferences** - Parent/teacher or parent/teacher/student conferences will be taking place on Friday through Tuesday, November 18-22. Those are normally half days for our students so teachers have time to get together with parents. Middle school students, however, will have school all day on Friday and Monday, and they will attend their classes at the high school. Our hope is to instill now the value of being a part of our TRCS high school community. On Tuesday, the 6th and 7th graders will be back here on campus for a half day. Middle school conferences (6th and 7th) will be held at the high school, “arena-style” from 4:30-7:00 on Tuesday, November 22.

**Professional Development** - Dr. Jan Rauth provided two workshops for our teachers this past week. We are doing a book study on the book, *Most Likely to Succeed*. Lots of good discussion, excitement, and ideas flowed during the workshops. Some teachers have already made plans to connect with other teachers for collaboration. On our early release day, elementary teachers met together to share ideas and strategies for using the chromebooks. Everyone went away feeling more confident about using the technology. Our ACSI days were filled with team meetings, collaboration, work on grades, working in classrooms and a three-hour session with Dr. Rauth.

**Student Activities** - We are participating in several student “competitions” this year. The National



Geographic Bee school competition (4th-8th) will take place in January; the ACSI Spelling Bee in January; and the ACSI Speech Meet in February. We look forward to hosting one of the ACSI Speech Meet for grades 1-6 here at TRCS during the afternoon of March 1.

**Chapel** - Erin spoke at the October 19 chapel and shared with students our mission and values.

Miss Woodman’s class did a presentation on joy (part of the Fruit of the Spirit emphasis) on October 26. November 1 was a “Student of the Month” day. On SOTM days, we enjoy an extended time of worship and then hear wonderful qualities about the recipients. Our Veterans Day chapel yesterday included the National Anthem (sung by Ruby Hart), poetry readings by three students, and a readers’ theater presentation by the 7th grade class. Sergeant Robinson, the father of one of our kindergarten students, was also interviewed.

*Galatians 5:22-23 “But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control. Against such things there is no law.”*

**Report: Administrator, Erin Hart**

**2016-17 K-12 Enrollment Dashboard: currently 219, budget 205**

K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th
23	20	23	15	16	16	12	12	12	16	20	15	19

(October 2015 total K-12 enrollment was 207.)

❖ **Annual Fund**

We’re currently at \$33,774 towards our goal of \$70,000! (This time last year we were at \$17,550.)

❖ **“Eat, Drink & Be Giving”**

Lindsey and I are working up a small gathering of donors for December. We want to tell them the story of what’s happened this year at the school while encouraging some year-end giving. It would be great if board members could attend: Monday, December 5<sup>th</sup>, 7:00 to 8:00 p.m. in the Fireside Room.

❖ **LED Lighting Upgrade**

Our maintenance crew has already started with changing out the bulbs for the LED project. (You can REALLY tell the difference where they’ve started in the Fireside Room.) We hope to organize a volunteer crew to help with classroom upgrades, especially during the ACSI conference on November 3<sup>rd</sup> and 4<sup>th</sup>.

❖ **Playground**



The playground equipment has been ordered and the Octoball court pieces are also in transit.

❖ **TRCS Foundation**

Foundation balance is currently \$11,166.24. The board elected Virginia Russeff as the new Treasurer and Teal Parham will fill her previous role as Secretary. The 990 should be filed next week, and we postponed the planned giving event to January because of accreditation and time constraints.

❖ **Chenoweth Scholarship Balance**

The donor plea mailing included the Chenoweth fund, and many chose to give to that area, which brings our scholarship fund balance to \$15,776.96. \$11,102.56 is already designated for students this year.

❖ **High School Planning**

Still waiting for a rescheduling of this appointment from the Health Department.

❖ **Automatic Enrollment**

RenWeb is working on developing our online enrollment forms. We'll be sending a letter home at the end of this month to describe coming changes. While the online enrollment has a price tag per family, it will save us time and staffing costs in data entry.

❖ **Accreditation:**

Ken Townsend thought we should have final confirmation of the accreditation with this month's commission meeting. (They meet in November.) I will be following up with Stephen Roddy about the AdvancEd requirements. We also need to provide him with the final review and our increases in security measures.

❖ **Prepared Response:**

I think in an effort to improve our security protocols, we may want to consider this program, which I will talk more about at the board meeting.

❖ **ACSI Conference/Professional Development**

ACSI admits to having dropped the ball on their stand-alone offering for professional development this year, so we went ahead and did our own. Dr. Jan Rauth is walking our staff through a 9-clockhour course using the book *Most Likely to Succeed* by Tony Wagner.

❖ **Finances and the Budget:**

This was a tough month between accreditation costs, financial review costs, ACSI Membership fees, and needing to replace tires on three of the buses. We also had coaching stipends, and my computer needed to be replaced after eight years of use! The good news is that most of these expenses were for a single month. Next month should be brighter.

❖ **Elementary Remodel**

The flagpole memorial area is completed and BEAUTIFUL. Barn and boathouse work continues with a "barn sale" coinciding with the Christmas Shopping Festival.



THREE RIVERS  
CHRISTIAN SCHOOL