

TRCS Board Meeting

Thursday, January 12 at 6:30 p.m. for the regular meeting in the school annex

JoAnne Harford Jan Ferguson Rich Gushman Roxanne Stuart Bob Stanford Marie Erickson

Wayne Hayes April Van Hamme Mark Schmutz Denise Walters Erin Hart

Randy Lemiere Debra Zandi Jeanne Nortness Brice Richards

Rich called the meeting to order and shared from Joshua 1:9, “ Have I not commanded you? Be strong and courageous. Do not be afraid; do not be discouraged, for the LORD your God will be with you wherever you go.” and I John 3:2, “Dear friends, now we are children of God, and what we will be has not yet been made known. But we know that when Christ appears,[\[a\]](#) we shall be like him, for we shall see him as he is.” At the beginning of this new year, let us remember Who we serve and whose work it is we are called to accomplish as a board. We serve the LORD God. We opened with a circle of prayer, asking for His guidance and anointing as we serve the students and staff of TRCS.

The January agenda was adopted by unanimous vote following a motion by Wayne and a second by JoAnne.

The minutes of the November meeting were adopted by unanimous vote following a motion by Roxanne and a second by JoAnne. The minutes of the December meeting were read and adopted following a motion by Jan and a second by Bob.

There were no guests present at the January, 2017 meeting.

We adjourned for about 30 minutes to peruse a home in foreclosure close to the school. There was a short discussion concerning this action.

Finance Report: In Denice’s absence, Erin gave the report.

Erin gave a short report on the Automatic Enrollment feature being introduced.

The financial review is nearly complete. A full accounting will be given to the board at its conclusion.

The ELC wage increase has been implemented and the 9.5% increase in fees through billing notices have been sent to who use our Early Learning Center services. There will be further discussion of these new policies in the next board meeting.

Old Business:

CSIP Review

School Board Mentorship Program

Board Self-assessment

These items have been dropped from the agenda for this evening.

New Business:

An extended lease between New Life Fellowship and TRCS High School is being prayerfully composed by our lawyer. There was much discussion.

We will welcome a visit from Debbie Miller of Westside Christian School in Portland on February 16, 2017. All board members are invited to dine with her and Erin on that date.

Retirement Party for Debbie Zandi -February 1, 2017 from 3:00-6:00 PM. All Board members will attend. We want to thank Carol Karns for catering this event.

Policy Review-Every month, starting February, 2017, a new board member will present a review of a different segment of the TRCS School Board policies to the entire board. The schedule of who is responsible to present each section of policy is written on the back of the January , 2017, Agenda.

April VanHamme resignation as Secretary- The resignation of April VanHamme as TRCS School Board Secretary was submitted and accepted. The motion was made to accept April's resignation by JoAnne and seconded by Roxanne. The motion carried with the exception of one "nay" vote by Wayne Hayes. April will stay on the board as a regular member.

Nominations for Secretary were received by Rich. Jan Ferguson consented to be nominated. Wayne moved to accept Jan as the new Secretary of the TRCS School Board. Bob seconded the motion. Jan Ferguson was elected secretary by unanimous vote.

Reports by Administrative Team:

January†2017

Nortness

Elementary†Board†Report

What a delight it was to return to school last week. Although vacation was nice, I find myself missing the excitement of school, and seeing the students arrive was energizing.

Enrollment

- We are currently at 137 students in K-7. We've lost two third graders and two kindergarten students. A new fifth grader, Lily Richards, just started this week.

- One student is leaving for financial reasons; one with educational needs we cannot provide; one is a foster child being placed in a different family; and one whose parents feel the Montessori school may be a better fit.

Student†Activities†As†I†shared†last†month†we†have†many†student†activities†these next few months.

- **Chess Club** is starting this week and runs through March. So far we have 54 students signed up for Chess Club, including a former student who is home-schooled now.

- **A new set of middle school exploratories** began last week. We have a drama class, led by Laurel Moore, a worship through the arts class led by Katie Murray, a music class led by Terry Johnson, and an opportunity to learn traditional games led by Joshua Wenzek and me.

- **ACSI Spelling Bee** - The classroom and school competition is this week, and the district competition will be held in Camas on January 30. We may still need a judge to go to Camas with us.

- **The National Geographic Bee** school competition for 4th-8th will be held the third week in January. The one winner of the school competition will take an hour-long online test to qualify for the state competition.

- **ACSI Speech Meet** will be mid-February for school competition; the district competition is here on March 1 for both elementary and junior high students.

Teacher Observations

- My goal is to have all official classroom observations done this month. Mr. Lemiere helped me get started by volunteering to be first. I was also able to observe Heath Annett.

Chapel

- Mrs. Moore is speaking at chapel this week about goal-setting, and Mrs. Johnson will be presenting a lesson on kindness the following week.
- Outside speakers are appreciated. If you would like to share during chapel, or if you know a good speaker who might be interested, let me know.

Classroom†Happenings

- Mrs. Backstrom hosted second graders in her home for popcorn and a movie. Students watched the movie Charlotte's Web. The second graders are learning literature elements through the book and movie.
- Third graders are finishing up Native American oral presentations and will display their learning at the Native American Open House in room 19 this Friday, from 2:00-3:00.
- Fifth graders are learning what it means to worship.

Galations 5:22-23 "But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control. Against such there is no law."

January 2017

Richards

High School Board Report

Middle School Experience- Hosting of the TRC middle schoolers went pretty well on November 18th and 21st. The middle schoolers really enjoyed being on the high school campus. They got to partake in a chapel, school tour, Young Life club, and archery class on top of their already amazing school day. We also had a few visiting students on those days seeing if they would like to attend TRCS next year or even this year. One is going to begin with us as an 8th grader this January. The increase in student population on those two days still fit nicely into the building capacity, and two lunches was effective.

We will be having the middle schoolers back on January 23rd and 24th for the AXIS group presentation.

Ecuador Mission Trip- Cookie sales on December 19th was much bigger than expected with over 2000 cookies being sold.. Cleaning out of the barn and boathouse is nearly complete, and the kids did a good job at the bazaar raising funds for the trip.

Homecoming Dance in the barn was moved to Electric Bean due to severe drop in temperatures on January 6th with proceeds from this event also going towards missions.

New Orleans Mission Trip- Initial signups have started and we have 13 students and 4 adults ready to go on the trip. This is a really good amount in our first year of missions.

Cost of the trip is closer to \$1250 due to van rental and airfare increases, but still a reasonable amount for a week of service.

Key Club- Mentor Buddy program started on the elementary campus on November 18th.

Enrollment- We had a sophomore male and female start with us in November. We had a new 8th grade made start with us January 3rd pushing enrollment 8th-12th to 84. We have also had a family interview with a possible start day for new 8th grade female

Athletics- The volleyball team took 6th at the state tournament this year. Basketball is off to a good start with so many participants we had to add a JV schedule for both boys and girls this year.

We have removed one storage area in the gym to create extra seating for the games due to increased participation and anticipated increase in fans.

Master Schedule- Small schedule changes have been made to align the elective period for the high school. A good variety of offerings is being held which now meet 2019 graduation requirements.

Administrator - Erin Hart

2016-17 K-12 Dashboard: Currently 222, budget 205

K	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
22	21	24	13	17	17	12	12	13	15	22	15	19

(January 2016 total K-12 was 206)

Annual Fund:

We're currently at \$61,796.05 towards our goal of \$70,000! (This time last year we were at \$38,115.)

LED Lighting Upgrade

The majority of the elementary/ELC is completed with mostly church areas remaining. As soon as it's completed, we will be able to get the reimbursement from the PUD.

Playground:

The Octoball court is on the maintenance list. We are waiting for warmer weather for the concrete pour.

TRCS Foundation:

Foundation balance is currently \$11,592.16. The annual meeting is scheduled for end of this month.

Chenoweth Scholarship Balance

The Chenoweth Scholarship fund balance is \$38,647.12! Wow!

High School Planning

Still waiting for a rescheduling of this appointment from the Health Department. Also waiting for a lease revision from our lawyer. More on that at the meeting.

Automatic Enrollment

We had the implementation meeting and the RenWeb will have the online form completed within a couple of weeks. This year, every family will have to fill out online completely, but in future years it will automatically repopulate most areas of the forms.

Procure Solutions/ELC

I'm working with Lars to get a possible check-in/check-out solution ready for the new ELC Director to implement.

Accreditation

We are still waiting for the final word, but our end of the work is complete!

Prepared Response

Due to weather, the implementation meeting has been postponed to February 7th. In the interim, I've been gathering our security plans for all campuses and Chad has been documenting all safety and security related areas on both campuses. I'm considering attending a conference on safety for private schools at the end of February. I think perhaps our response plans need to be updated even further and aligned between all three areas.

ASCI Conference/Professional Development

Dr. Jan Rauth continues to walk our staff through a 9-clock-hour course using the book *Most Likely to Succeed* by Tony Wagner.

Finances and the Budget

Exceptional giving was the surprise in December, along with a generally stronger month overall. We've implemented the rate increase in the ELC to compensate for the minimum wage increase. I've heard of no complaints related to this.

Leadership U

Leadership U will take place in Colorado. I have lunch scheduled with Dr. Pue in February to reconnect. My LU mentor, Debi Miller, will be visiting campus on February 16, and I'd sure like to have a board get-together with her. We'll discuss at the meeting.

Barn-Pumpkin Patch

We have a meeting on this project January 30th and I have some information to share about land adjacent..

ACSI-Seaside Conference-April 30-May 2

Brice, Jeanne and I will be attending the Seaside Leadership Conference. I'm going to check out the Early Ed class for Jim, too.

Board Retreat

Let's pick a date in March for the board retreat. Bilger and I are working on the outline.

"Let us not grow weary of doing good. For at the proper time we will reap a harvest if we do not give up." Galatians 6:9

ELC Board Report

Debra Zandi

All school Lock down Drill: Completed with great result!

EA Coaches Visit and Tour: Completed

Licensing Review: Completed

Professional Circle Meetings: Completed

Longview Early Education: Attended

Lead Teacher Wage Increase: Recommended

Classroom Computers for Student Attendance/sign in/out: Recommended

Health Consultant Replacement: In Process

IGDIS: Student IDGIS literacy screening assessments are complete and have been given to teachers. Results of assessments will be shared with parents during Parent/Teacher conferences. Winter assessments scheduled.

Programs: Pre-Kindergarten programs, Preschool Family Christmas gatherings, cookie decorating and Birthday Parties for Jesus have filled our center with joy and celebration! It was a joyous time for friends and family to gather for special moments!

Sound Panels:

Sound panels for rooms 12, 13 and 14 have been completed and installed with minimal sound level improvement. I would encourage further discussion regarding sound barriers that would more adequately improve the sound/noise level for those rooms. Both Early Achievers' Coaches and licensers will share ideas with the new director.

Outreach Ministry:

The Center collected hats, scarves, mittens, small blankets and boxes of hot chocolate for our annual Christmas community outreach. Our Lord knew that this would be the perfect time to provide warmth and bless a child! Agencies were thrilled with the donations! Thank you to those of you that participated and supported the ELC in this outreach!

Staffing Report: See attached

	Total	December
January	Enrollment	Enrollment
Infants	23	25
Toddlers	78	84
Preschool	90	97
Kindergarten	30	30
School Age	110	110
TOTAL	331	346

"Worship the Lord with gladness; come before Him with joyful songs!" Psalm 100:2

The meeting was closed with prayer.

The was an executive meeting of the board that followed.