

The TRCS board recognizes that a percentage of families enrolled every year will have a need for tuition assistance. To meet the ongoing need, we have established an annual Tuition Assistance Fund to be used upon demonstration of family need.

The procedure for qualification and award of financial aid prior to the beginning of the school year is as follows:

For any tuition assistance awarded at the beginning of the school year, the maximum amount of funding available is 50% of the total family tuition.

1. Donations are collected annually and ongoing toward the Tuition Assistance Fund.
2. The TRCS board will establish the dollar amount to be available in the annual budget.
3. The enrolling family applies for tuition assistance through a 3rd party organization (currently FAST).
4. FAST determines the level of assistance qualification.
5. The board convenes an annual Scholarship Review committee, to be composed of the Principal, Administrator, and selected members of the school board. *
6. This committee will determine the allocation of tuition assistance funds in order of priority, based on qualification:
 - a. Returning TRCS families and families from TRCS CDC Preschool
 - b. Newly enrolled families
7. Notification is sent to all applicants regardless of their level of assistance.
8. Families that qualify for assistance must accept their tuition assistance in writing.
9. If any family denies use of the tuition assistance, the amount allocated is returned to the tuition assistance fund.

The procedure for qualification and allocation of financial aid during the school year is as follows:

1. Remaining Tuition Assistance Fund money (if any) can be used for tuition assistance needs that come up during the school year.
2. Remaining Tuition Assistance Fund money can be used for tuition assistance beyond the 50% level if a demonstrated need is present during the course of the school year.
3. Any requests during the course of the school year must follow the same process (steps 1-8 above) for qualification.
4. Tuition Assistance Fund money can be used until the fund is depleted, at which point the TRCS board would solicit more donations, or increase fund from surplus budget or general savings.

** Scholarship Review Committee members who apply for tuition assistance must disclose the potential conflict of interest, and excuse themselves from voting, participating in discussions and being present during discussion or votes related to tuition assistance for board members.*