

# BOARD AGENDA

Tuesday, January 19th, 2016 at 6:30 p.m. for the regular meeting in the school annex

JoAnne Harford       Jan Ferguson       Rich Gushman       Roxanne Stuart       Bob Stanford  
 Harold Erdelbrock       Marie Erickson       Wayne Hayes       April Van Hamme       Mark Schmutz  
 Erin Hart       Randy Lemiere       Debra Zandi

## Three Rivers Christian

1. Call to Order, scripture- The meeting was called to order by Roxanne in Harold's absence. Roxanne read I Corinthians 1:8-11. We will trust in the God who raises the dead. We need to ask His glorious favor as we lift up Harold in prayer. We rest assured that in every circumstance, God is in control. We opened in a round of prayer.
2. Adoption of Agenda-The agenda contained one error, it was dated 2015. JoAnne moved we accept the agenda with the correct date of 2016. Jan seconded the motion and the motion carried.
3. Minutes of December 15th, 2015 meeting- the minutes of the December 15, 2015 Board meeting were accepted as written. Rich moved to accept them, Jan seconded the motion and the motion carried.
4. Guests – address board with questions or comments- there were no guests present at the January 19, 2016 meeting.
5. Finance Report – Salary Schedules, Budget/tuition discussion-

We rejoiced as the report states that all three educational institutions finished in the black this month. Rich reported that Erin continues to meet with Debra concerning the ELC and salaries. Erin continues working with Jim and the book keepers on several outstanding issues. A budget draft is not possible at this date. The plan is to move this item to next month.

6. Old Business –

High School update: We are waiting on the electricians to wire the temperature valve in the high school lab.

ELC roof update: The insurance was received to pay for the damage and repairs to the roof and the asbestos abatement. The work is done and, thus far, the roof is not leaking. Praise. We should see a 10% reduction in energy cost to these rooms, which is a benefit. The workers are starting the dry wall process. Again, we are waiting on the electricians to get in and get the wiring done in order to move forward.

The question was asked concerning a utility bill for the high school from New Life Fellowship. This issue is still unresolved; however, we have done our part and we await word from New Life.

collect  
board self-assessment

7. New Business –

Discuss goals for board retreat: We will be working on our *Continuous School Improvement Plan* at the retreat January 22,23, 2016.

March meeting was changed to Monday, March 21, at 6:30 P.M.

8. Reports by Administration Team, discussion if needed:

a. Erin Hart, Administrator:

**K-12 Enrollment Dashboard: 206 confirmed total, 200 is budget goal, 6 are half-time Kinders**

K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
28	23	14	18	14	6	11	12	13	15	14	21	20

• **Annual Fund**

We're currently at \$38,115 towards our goal of \$70,000.

• **Budget**

We have "budget draft" on the dashboard for this month, but I'd like to delay that for another month or so. I feel confident that we have better information moving forward, so it shouldn't be quite the six-month process it once was to create a budget for next year. I will begin to work on that with the finance committee following the board retreat, as many of our aim for school improvement may impact that budget directly.

• **TRCS Foundation**

Foundation balance is currently \$7,463.55. The January annual meeting was postponed to February.

• **Chenoweth Scholarship**

Our Chenoweth Scholarship recipient for this year will be moving at the end of month, so we will continue to accrue those funds in an account in preparation for another recipient.

• **Technology Plan**

An anonymous donor stepped forward and purchased 4 more projectors and document cameras for the elementary school, which means that, for the first time ever, EVERY CLASSROOM AT TRCS WILL HAVE THESE! [Symbol] We would still like to purchase Chromebooks for the elementary teachers, and we will begin fundraising for Chromecarts for student use, too.

• **"Tackling the Tough Issues" CPYU Event**

We have a great team of area youth pastors and parents coming together for this event, which is scheduled for Saturday, May 14<sup>th</sup> at the high school campus in the New Life Sanctuary. TRCS is sponsoring the initial \$500 deposit and will be collecting registrations and sponsorships as they come in. Please be praying for great publicity and sufficient resources as we bring this to the community. Our area needs this.

• **50<sup>th</sup> Anniversary Planning**

The 50<sup>th</sup> anniversary banquet is scheduled for Thursday, April 21<sup>st</sup> in the high school gymnasium. We're going to "tell the story" of the school and celebrate where we've been and where we're going. The committee is also working on commemorative t-shirts, a September "reunion" barbecue and a few other ideas...

- **March “Business After Hours” for Kelso/Longview Chamber**  
TRCS is hosting the “Business After Hours” for the Chamber of Commerce on March 15<sup>th</sup> at the high school! Please buy a ticket and support us as we invite local chamber members to this “mixer” at our new campus. We’re considering a “50s” theme to celebrate our 50<sup>th</sup> birthday... there will be appetizers, prizes and root beer floats. Tickets will be on sale in late February through the Chamber website.
- **High School Planning**  
The eyewash shower is installed and sheetrock nearly completed around it. Cabinet bids are now being revised since they are able to come in a “re-measure.” We’re waiting on final electrical for the hot water heater for the sink and eyewash. It’s getting close!
- **Accreditation:**  
Our January REACH training provided us with a great spreadsheet for tracking our certifications. We’re “fleshing out” subcommittees and as prepare rough drafts of our self-study narratives for all 8 standards. It’s amazing to see how far we’ve come even since we first rated ourselves last fall. The accreditation visit is schedule for the week of October 23<sup>rd</sup>, 2016. We have a visit from Stephen Roddy, Administrator of Lighthouse Christian in Gig Harbor, who will be our team leader, scheduled for May 11<sup>th</sup>.
- **Finances and the Budget:**  
All three programs were in the black this month! While we’ve decreased a few students, we are also picking up a few more at semester that should keep us on an even keel. Continuing to promote all programs and our improvements will make a significant difference as we move forward.
- **Rentals:**  
Things are nearing completion in the white house and those renters should be in shortly. Along with the rot in the kitchen subfloor, we also found a few roof and soffit leaks that were repaired. If we are going to continue renting these houses, we need to consider better windows in the white house (some are ready to fall out). We are still trying to get on the schedule for installing the brick house fence.
- **Board Retreat**  
See you Friday night and Saturday for the board retreat! We have a lot of great information that should help us make informed decisions about “next steps,” but please keep praying!

"LET US NOT GROW WEARY OF DOING GOOD, FOR AT THE PROPER TIME WE WILL REAP A HARVEST IF WE DO NOT GIVE UP." - GALATIANS 6:9

b. Randy Lemiere, Principal

## **High School Report**

- **Salvation** I am honored to announce our Chinese Foreign Exchange Student received Jesus Christ as her Savior, January 8th at 11:20am in Mr. Carns office! Praise the Lord
- **Foreign Exchange Students** Two students from Italy will be attending TRCS for the second semester.

- **Building in Youth** Phil and Lucy Hayes of Building in Youth have offered their time to our TRCS students. Possible projects could be concrete work at the Annex and picnic tables at both campuses. Students are invited to work with the Hayes' to learn basic construction skills.
- **Chapel** Pastor Chris Lyons spoke to the high school students about social media. January 15th, Keith Karns spoke on Psalm 139 how we are "fearfully and wonderfully made."
- **First Semester** January 26th ends the first semester at the high school. There is no school on the January 27th for records day. Teachers will work that day to finalize grades and plan for the second semester.
- **Armed Security** I am currently looking for a former police officer to lead a team to research and draft policies on Armed Security. Our insurance carrier, Brotherhood Mutual can cover the liability (\$100\$200) for us to have armed security teams on both campuses. (Just fact finding at this time.)
- **A.L.I.C.E Training** Alert, Lockdown, Inform, Counter, Evaluate. On January 6th, Longview Police Chief, Jim Duscha and Captain Robert Huhta provided a great introduction on A.L.I.C.E. training to the high school teachers. Topics covered were "Fight or Flight," "Barricade," "Be a Hard Target," "Swarm," and much more.

## Elementary Report

- **Spelling Bee** January 12th was the elementary spelling bee. Winners were: 1st grade Micha Coffee, 2nd grade Travis Delapine, 3rd grade Sara Mittleider, 4th grade Ruby Hart, 5th grade Alex Howerton, 6th grade Allison Baker, and 7th grade was Grace Erickson.
- **Chapel** Jeanne Nortness was our speaker on January 6th. She gave a terrific talk on setting goals. Kindergarten teacher Jessica Carroll spoke how Jesus rescues us.
- **Primary Meeting** Teachers from the ELC and K2 teachers collaborated on handwriting strategies. We will be previewing handwriting curriculum at the next meeting.
- **Kindergarten** Lost one student but gained a full time kinder that was part time! Lost one 6th and one 2nd grader.
- **Chess Club** 58 students participated in our first day of Chess Club on Monday, January 11th.
- **Speech Meet** Students are working on their speeches for the competition next month.
- **Professional Development** I had a meeting with Dr. Jan Rauth, our curriculum consultant, about continuing her time with our elementary staff. Goals this year are to gather and evaluate data, and raise our reading scores. We discussed next year and professional development in writing.



Enrollment 123 in the elementary and 83 in the high school. Total 206. Last month 209.

Randy Lemiere

*Galatians 5:13 "...serve one another in love."*

c. Debra Zandi, Early Learning Center

ELC Board Report  
January 19, 2016

## ***Highlighted Programs***

- [CACFP Training](#)
- [Pre-Kindergarten Student Assessments](#)
- [Staff Training: Helping Young Children Develop Rich Vocabulary by Marilyn Melville](#)
- [Zero to Hero Math Night February 25<sup>th</sup>](#)
- [Parent/Teacher Conferences](#)

### ***Zero to Hero Math Night***

ELC Pre-Kindergarten students will be hosting a Zero to Hero Math Night for families and friends on February 25<sup>th</sup>. There will be a photo booth, door prizes, math game stations and each family will receive an envelope with copies of games and dice to take home for family fun!

### ***Student Dance Recital***

Mrs. Debby Kramer is doing an excellent job as an Enrichment Class specialist teaching Dance Classes on Tuesdays. Her goal has been to provide children with opportunity to participate and engage in activities that promote an appreciation of music and movement as well as build strength, endurance and coordination *to promote optimal good health*. A dance recital will be held for parents and families in celebration of this program!

### ***Basketball Clinic Enrichment Classes***

ELC is currently providing a basketball clinic for students under the leadership of Mr. Chris Heath from Quick Start Sports. Students are involved in weekly basketball training sessions enriched with values and lessons relating to sport activities, while promoting healthy exercise and positive social interaction!

### ***Bus Transportation***

The TRCS option for before and after-school transportation programming to area students continues to be a positive choice for the school age community. Transportation service includes both drop off and pick up services. *That program is running solid with a full bus.*

### ***Advanced Health Care Institute Training***

I will be attending the Advanced Health Care training in UCLA in March with a team of three Early Learning Education specialists from our area. Topic trainings will include: staff wellness/compassion fatigue, managing interpersonal styles to create “Win-Win” relationships and health education programs.

Our team will return with a goal of promoting and expanding Health Literacy to children and families.

### ***Professional Development and Leadership Class***

Administrative staff attended an excellent training on “Mentoring Teachers Using the Class Tool”. It was an excellent training and also provided ongoing professional education hours.

### ***Community Outreach***

Parents, staff and children were generous in support of our Christmas Outreach project. We recently *delivered our Christmas “warm Blessings” to the children of the Woman’s Support Shelter.*

### ***Enrollment***

Classes are full with waiting lists.

<b>January</b>	<b>FTE</b>	<b>Enrollment</b>
Infants	11	17
Toddlers	59	70
Preschool	81	100
Kindergarten		29
School Age		93
<b>TOTAL</b>		<b>309</b>

*~Academically Excellent~ Joyfully Christian~ Culturally Relevant~*

*Debra Zandi  
Executive Director*

9. Adjournment with prayer by Erin.