

THREE RIVERS CHRISTIAN SCHOOL

Board Minutes

Tuesday, May 20, 2014, at 6:30 p.m. for the regular meeting in room #8

[x] JoAnne Harford [x] Jan Ferguson [] Rod Treadway [x] Steve Wilcox [x] Michael Tiemens
[] Harold Erdelbrock [x] Marie Erickson [x] Suzanne Walker [x] Dan Leno [x] Jerry Wilson
[x] Jean Zoet [x] Debra Zandi [] Erin Hart [x] Randy Lemiere

AGENDA for regular Board Meeting

1. Call to Order, prayer, and welcome of guests

JoAnne called the meeting to order.

2. Adoption of Agenda

Michael Tiemens name was added to the attendees list.

Steve Wilcox added roof repair to the agenda.

Jan moved to adopt the agenda, motion passed.

3. Minutes of April, 2014 meeting

Michael Tiemens name was spelled incorrectly. Minutes passed as written.

Jan moved to accept the minutes, motion passed.

4. Correspondence if any

No correspondence.

5. Guests – address board with questions or comments

1 guest was present.

6. Finance Committee Report

Finance Committee,

On the Balance Sheet Fibre Checking is at \$10,757.19. Fibre Savings-00 that has the Accrued Expenses, all of the Equity Accounts, and the new Repair/Emergency Funds with a total balance of \$137,913.19. Fibre Savings-01 that holds all the Prepaid Tuition and Registration is at \$87,278.19. The Heritage Investment Checking Account has a balance of \$115,385.93.

The School and CDC as a **whole** for April 2014 ended with a negative \$2,834.82.

(Negative \$885.75 w/o depreciation)

7. Administrators Reports- discussion as needed

Jean Zoet - Administrator

The summer like weather is a great relief to everyone. The children are playing outside with great joy.

1. **Standardized testing** is complete and access to scores is now available to all parents and teachers through a code system. Parents received a letter with their personal code so that they could go on line a view their child's scores. Not only can they see this year's scores but also last years! This is quite an improvement. Teachers can get all the classroom score through their own code. Paper copies will arrive this week with the standard cumulative file materials and school totals. At that point I should be able to create a report for the school board.
2. Because teachers have been looking through the Bible scores, teachers have requested new **bible curriculum to review**. They see the need of having one particular Bible Curriculum series for grades k-7. Up until now there were many different publishers being used. Two teachers piloted the CSI materials which are very academic but without all the grades changing the teachers that used the pilot thought they were hard for our students. We are looking at that series and the ACSI series. The teachers see the need to work with a strong scope and sequence through all the grades.
3. The Accreditation Curriculum Committee met and have recommended a **Student Outcomes** set of statements created by ACSI. This will go through the Steering Committee next. If recommended to the board and then approved by the board it would give the teachers clear direction for their teaching and be beneficial for potential parent review. The other work that was accomplished at the meeting included progress through the Accreditation Curriculum materials for AdvancEd. (We had to rate our staff and curriculum on a one-four rating system and provide evidence for that evaluation.)
4. **No faculty changes** are expected for next school year except for the Bridge Kindergarten teacher addition. The present elementary faculty have received their contracts, three are producing educational plans for getting re-certified, all have ACSI certification, all have degrees, and have indicated that they are returning.
5. **Interviews** for the Administrative Assistant position were completed. No one has been hired yet.
6. **Jog-a-thon** is planned for this Friday. I will be there for the start of the day.
7. **The area ESD** has requested that I participate in the full membership meeting of the Science/Math Cooperative to be held on **Friday – May 23, 2014 from 10:00 am – 1:00 pm at ESD 112**. "The needs and opinions of each of our members are important, so we ask that each district send one or two participants for a discussion on Next Generation Science Standards (NGSS), Science Technology Engineering & Math (STEM), and their relation to the future direction of the cooperative." We use the Foss kits in all grade levels and have found that materials to provide a good hands on approach to teaching science.

8. **Student withdrawals** have occurred because we are not able to meet the needs of students with emotional or academic issues (two since Feb.) We have not had any pull out because of the issue with the book/play that was read at grade six and seven.
9. **The Student Assistance Team** has been meeting each week, more than once a week, to help teachers when they have educational issues within their classroom. Presently we are helping a teacher advocate for a child with a speech issue, another with a medical issue and possible behavior issue, and now we are evaluating our students in the Title I program for next school year. Coming up will be our Title I meeting with the Longview School District.

Randy Lemiere, High School

- ✓ National History Day State Competition – Mr. Sheppard took 7 students to Green River Community College, in Auburn Washington. All 7 students competed very well, but none will go to the National Competition in Washington, D.C. Great job Mr. Sheppard and students.
- ✓ TRCS Student Council – Our Student Council organized a fundraiser called “Hungry Games,” and raised \$107 for the North Gate City Church Food Bank.
- ✓ OMSI Field Trip – Mrs. Bean, our Biology and Chemistry teacher, took her students to OMSI May, 7th. Students viewed and experienced biology, fitness, health, and physics concepts. TRCS students were so well behaved that two OMSI employees asked, “Where are you from? They’re so well behaved!”
- ✓ High School Open House – May 15th TRCS invited the public to listen to our 8th and 9th grade band, watch our drama classes perform, and view students’ artwork. It was a great evening and many thanks go to our dedicated teachers: Mr. Kurt Harbaugh, Mrs. Laurel Moore, and Miss Keri McHattie.
- ✓ Students who didn’t pass the EOC’s last spring retook the tests last January. The new percentages are in bold type. These are the final results from our last years’ 10th graders who passed and retook the tests. I’m sure the Public Scores have gone up as well, but I don’t have those results. Numbers mean percentages of students who passed.

	Kelso	Longview	WA State	Three Rivers Christian School	
Writing	82.5	81	84.9	100	
Reading	84.9	77	83.5	91	
Geometry	80.6	74	83.5	77	82 retakes
Algebra	70.6	78	75.9	89	92 retakes
Biology	62/72PP	66/67PP	71.5	61/62PP	70 retakes

- ✓ Common Core State Standards (CCSS) – April 22, 2014, I took a team of teachers to the Washington Common Core Communications Leadership Conference, in Yakima, WA. It was a “fact finding” mission to try and understand how CCSS will affect curriculum and testing. I am not “for” or “against” CCSS. Right now I think it’s best to watch and see how the State and Public Schools figure things out.

Debra Zandi, CDC Executive Director

➤ **Tours and Enrollment**

I have given 9 Tours thus far this month resulting in 13 new registrations of children/families. I marvel at the true goodness of our Lord! It is with a thankful heart that I share with you board that currently CDC has a total enrollment of 315 children with 10 of our class rooms at full capacity.

➤ **Family Program and Celebration**

We had a wonderful time honoring Mothers during our Family Celebration programs during this month. Rooms were filled with music, joy and laughter! The program provided a special time to be reminded of God's great love!

➤ **School District Celebration**

I will be attending a meeting at the Longview School District Administration Building this month. Superintendent, Dr. Suzanne Cusick, will be recognizing Three Rivers Christian School as one of our areas Early Literacy Schools. A plaque will be given in recognition of this achievement.

➤ **Regional WaKIDS Early Learning Symposium**

I will be attending WA KIDS symposium at ESD 112 in Vancouver developed for collaboration in a P-3 alignment. The goals *per symposium* include: Review and consideration of a shared definition of school readiness, strengthen participants' understanding of P-3 and the purpose of WaKIDS, and brainstorm potential next steps intended to promote collaboration between early educators and kindergarten teachers.

➤ **Staff Appreciation Week**

Staff appreciation week went well and was enjoyed by many. We have an outstanding Early Education staff and I am thankful for them!

➤ **Preschool Conferences**

Parent/Teacher 3's preschool conferences have begun and will continue throughout the week for families of preschool students. Conferences are being held in The Early Literacy Library, Room 105.

➤ **Pony Rides and Pictures by Farmland Foto Inc.**

What a great success! Children were delighted as they were lifted to the ponies for rides and pictures on May 12th and what a beautiful, sunshiny day!!! It was an enjoyment for all!

➤ **Kinship Garden**

The Center continues to be committed to the children and families of our

TRCS community as we nurture our "Kinship Community Garden" led by Ms. Diane Dallas. We will be collecting seeds for this special endeavor and invite you to be a part of this ministry. *Please join us as we gather packages of garden seeds, plants and materials for raised garden beds.* It is always amazing what God can do as we all work to together for His good! Please feel free to drop off a donation at our front desk or contact us at 360-423-4510.

➤ **Staff Conferences-Evaluations**

Staff conferences have gone exceptionally well and will be completed this month.

Upcoming Event Dates:

Preschool 3's Conferences	May 19 th
Memorial Day Center Closed	May 26 th
Preschool Plus Room 5	June 6 th , 10:30
Preschool Plus Room 6	June 6 th , 1:00
Preschool Room 7	June 11 th , 10:30

Erin Hart, Development Director

• **Building Maintenance Fund**

We've announced a matching donation which has helped spur an extra \$1,000 in donations, giving a current total of \$3,283 (\$6,566 with matching) towards the \$42,000 Building Maintenance Fund goal.

• **Tours**

I've had four tours in the last month: K, 2, 4 & 7.

• **TRCS Foundation**

The Foundation has been officially approved and should meet again early this summer to take the next steps towards fundraising and estate planning education.

• **Kelso-Longview Chamber "Pillars in Education" Award**

Randy and I attended the awards early this month, and while we didn't win the main award (which went to Drug Abuse Prevention Center), we were recognized as a nominee finalist, and we also witnessed one of our seniors taking home a \$1,000 scholarship.

• **Student Council**

Student Council is wrapped up for the year and I'll be taking the officers to a year-end lunch next week. Not only did their fundraisers support the African Children's Choir, paying for part of the tire swing and gas fare for the Xtreme Team visit, but they are giving gifts to support the year-end staff lunch, jog-a-thon carnival, and to purchase new PE and recess equipment.

• **Jog-a-Thon**

Jog-a-Thon is right around the corner and we have even more t-shirt sponsors this year than last, which should pay for not only all of the t-shirts, but most of the prizes we award. We made a promo video featuring "Cooper the (B)eagle" to help drum up awareness that's been viewed by the kids at chapel, and is on the newsletter, Facebook and website. It looks like the weather will be good, but we could still use a few extra lap-counting volunteers, and there are a bunch of kids who would love to have an extra sponsor!

• **Go 4th**

This year we are letting Aces Volleyball borrow our space and equipment to do their fundraising at the lake while we take a year off to decide if we'd like to continue this particular fundraiser and in what capacity.

• **Sherriff's Chaplaincy**

I met today with the three Sherriff's Chaplains who are looking for help at constructing a Development Plan (and also asked if they could meet at the school because of our central location). They're interested in doing a chapel for us and are also willing to help with future safety/CPR trainings, and it was great to meet other

volunteers who were interested in the school and “didn’t know we had so many kids here.” It’s a great excuse to share what we’ve learned with another faithbased non-profit, and to give them an opportunity to learn more about us.

Steve Wilcox shared with the board that the Northlake Baptist Church is also working on roof repair and they are working with Rod Treadway on the repairs, Steve suggests the board also consider this for TRCS roof repairs. The board will discuss at the next meeting after some work has been done on NBC’s roof.

8. Executive Session

The board moved to executive session

The board returned from executive session

The board accepted a letter of resignation from Jean Zoet requesting her tenure at TRCS end as of 6/30/14.

9. Adjournment

A special board meeting is scheduled for May 23rd 6:30pm.

JoAnne adjourned the meeting

Next Board meeting- June 17, 2014

Please read reports and review the minutes before the Board Meeting

Note: the original board minutes taken at the meeting were unrecoverable; the above minutes were created after the meeting.